

## INTERN EVALUATION REPORT

Department of Animal Sciences

Updated May 2023

Internship Information	
Student Name	Academic Advisor
Supervisor Name	Internship focus area
Number of Absences Number of Supervisor/In	tern Conferences Total hours worked
Activity Record	
Please rate the intern on the characteristics below using the rating scale: <b>excellent, very good, good, fair, or poor</b> . If you <b>did not observe</b> , please indicate so. Supervisors are expected to review the completed ratings with the intern.	
Professionalism	Comments on intern's strengths and areas for improvement :
Willingness to learn and accept change	
Initiative	
Acceptance of constructive criticism	
Thoroughness and quality of work	
Work efficiency/productivity	
Cooperation/compatibility with fellow workers	
Technical competence	
Use of knowledge to problem solve	
Dependability	
Overall quality of performance	Comments regarding ratings are encouraged. Additional letters or documentation may be attached as appropriate.
Additional feedback you would like to share:	
Overall assessment of the intern's performance.  Please contact the student's academic advisor if performance has been unsatisfactory.	
Satisfactory Unsatisfactory	
	The intern evaluation report is to be completed by the supervisor and comments reviewed with the student prior to submission. The completed and
Intern Signature	Date signed evaluation form is to be submitted to the student's academic advisor.