



Student Information

Ohio State ID	Last Name	First Name	Middle Name/Initial	Suffix
Ohio State name.#	Student's Signature		Date	

Course Information

Term	Year	FAES College	FAES Department	3191 Course Number	0 Credit Hours	Class Number (FAES Instructor will complete)
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Action

☒ **Enter a Course Requiring Permission**

(Both Signatures Required)

Department Internship Coordinator/Advisor's Signature	Date	Department Internship Coordinator/Advisor's Printed Name and name.#
FAES 3191 Instructor's Signature	Date	Instructor's Printed Name and name.#

Supplementary Information (Required):

Approximate Length of Internship:

Start Date: _____ End Date: _____

Location of Internship:

City/State (required) _____

County (if in Ohio) _____

The purpose of this form is to enroll in FAES 3191 throughout the duration of a credit-bearing internship experience. FAES 3191 is 0-credit hours. The supplementary internship information provided above will determine the term and section in which you will be enrolled. By submitting this form, a student acknowledges that they will be enrolled in this course during the appropriate term(s).

You will also need to enroll in your department's internship course for academic credit in the appropriate semester. Consult with your advisor/department internship coordinator regarding enrollment in this course.

Questions about FAES 3191? Contact CFAES Career Services at (614) 292-6891

Special Processing - Staff Only

Notes	Initials	Date
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To return this form:

Submit this form via e-mail to cfaes-internships@osu.edu for instructor signature and enrollment processing

FAES 3191 Course Enrollment Permission Form

Steps to completing this form (Student)

1. Complete the Student Information and Supplementary Information sections.
2. Obtain the appropriate signature of the person responsible for coordinating internships in your department (typically a department internship coordinator or your advisor).
3. E-mail the form to **cfaes-internships@osu.edu**
4. Instructor will complete the Course Information section, provide their signature, and submit your form for enrollment processing.

*For more information and a listing of department internship contacts, visit **go.osu.edu/cfaesinternships***

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