



Student Information

Ohio State ID	Last Name	First Name	Middle Name/Initial	Suffix
Ohio State name.#	Student's Signature		Date	

Course Information

Term	Year	FAES College	FAES Department	3191 Course Number	0 Credit Hours	Class Number <i>(FAES Instructor will complete)</i>
Alexandra Hutchison		N/A				
Instructor's Name	Co-requisite Class Number					

Action

Enter a Course Requiring Permission

*(Both Signatures Required)*

Department Internship Coordinator/Advisor's Signature	Date	Department Internship Coordinator/Advisor's Printed Name and name.#
		Alexandra Hutchison (hutchison.216)
FAES 3191 Instructor's Signature	Date	Instructor's Printed Name and name.#

Supplementary Information (Required):

Approximate Length of Internship:

Start Date: \_\_\_/\_\_\_/\_\_\_      End Date: \_\_\_/\_\_\_/\_\_\_

Location of Internship:

City/State (required) \_\_\_\_\_

County (if in Ohio) \_\_\_\_\_

The purpose of this form is to enroll in FAES 3191 throughout the duration of a credit-bearing internship experience. FAES 3191 is 0-credit hours. The supplementary internship information provided above will determine the term and section in which you will be enrolled. By submitting this form, a student acknowledges that they will be enrolled in this course during the appropriate term(s).

**You will also need to enroll in your department's internship course for academic credit** in the appropriate semester. Consult with your advisor/department internship coordinator regarding enrollment in this course.

Questions about FAES 3191? Contact CFAES Career Services at (614) 292-6891

Special Processing - Staff Only

Notes	Initials	Date
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To return this form:

Submit this form to 100 Agricultural Administration for the signature of the FAES 3191 instructor and appropriate action.

# FAES 3191 Course Enrollment Permission Form

## *Steps in Completing the Form (Student)*

1. Complete the Student Information and Supplementary Information sections.
2. Obtain the appropriate signature of the person responsible for coordinating internships in your department (typically a department internship coordinator or your advisor).
3. Take the completed form to 100 Agricultural Administration for the signature of the FAES 3191 instructor. They will complete the Course Information portions and submit your form for enrollment processing.

### **To return this form:**

Take this form to 100 Agricultural Administration for Appropriate Action