

**ASSISTANT MANAGER – DAIRY RESEARCH AND TRAINING FACILITY  
DAIRY AND FOOD SCIENCE DEPARTMENT  
SOUTH DAKOTA STATE UNIVERSITY**

The Dairy and Food Science Department at South Dakota State University is inviting applications for Assistant Manager of its Dairy Research and Training Facility. The selected candidate will be responsible for supervision, training, and scheduling of employees at the dairy farm with primary emphasis on herd health and research.

**RESPONSIBILITIES:** The Assistant Manager will be expected to maintain the health and well being of all dairy livestock, coordinate and supervise all research projects including maintaining research equipment and livestock, supervise all employees, and be responsible for training and scheduling of employees at the Dairy Research and Training Facility. Specific duties include, but are not limited to, supervising the farm when the farm manager is away from the unit, teaching and training all employees and students, scheduling work hours for all employees, diagnosing and treating all animals at the dairy farm, and supervising milking shifts and milk sampling. This position may also conduct student evaluations in conjunction with the farm manager.

SDSU is especially interested in candidates that can contribute to and/or coordinate course offerings that address the experiences of underrepresented minorities in organizations. Women, minorities, veterans, and people with disabilities are especially encouraged to apply.

**QUALIFICATIONS:** An earned B.S. in Dairy Production/Animal Science or related degree by date of application and experience in working with dairy cattle is required as is one-year experience on a dairy farm, herd health experience, and experience with Dairy Comp. Effective verbal and written communication and interpersonal skills and interest in the Dairy Research and Training Facility are essential. Knowledge of the dairy industry, ability to effectively communicate and interest in training students on hands-on activities at the facility are essential. Demonstrated level of mechanical aptitude that would allow for proper operation and trouble shooting on all equipment is required. A valid driver's license or ability to obtain within 30 days of hire is required.

**PREFERRED QUALIFICATIONS:** Familiarity with dairy records systems. Experience with livestock research.

**ORGANIZATION:** Ranked as the No. 2 best place to work in South Dakota by Forbes, South Dakota State University is the state's largest, most comprehensive university with more than 200 programs and an enrollment of approximately 12,000 students. The Dairy and Food Science Department includes undergraduate and graduate programs in dairy production, dairy manufacturing and food science, currently with 10 full-time faculty members and approximately 110 undergraduate students. Facilities in the department include the Dairy Research and Training Facility with housing for 150 head of lactating cows in a free-stall barn and parallel parlor as well as a state-of-the-art Davis Dairy Plant.

**LOCATION:** SDSU is in Brookings, South Dakota, a community of approximately 22,000 near the east central border of South Dakota on Interstate 29 and central to a growing dairy industry in South Dakota. The city has an excellent K-12 education system, is accessible to major medical facilities, has an active cultural and social environment, and has numerous lakes and parks within driving distance. It is 50 miles north of Sioux Falls, a city of close to 175,000.

**BENEFITS:**

South Dakota State University offers a wide range of benefits including medical, dental, and flexible benefits, retirement plans, compensation packages, paid holidays, and vacation leave. Employees also have access to internal and state-sponsored training as well as reduced tuition for state-supported courses at all State of South Dakota academic institutions.

**APPLICATION CLOSING DATE:** Open until filled with full consideration given to applications received by February 11, 2020.

**APPLICATION PROCESS:** To apply, please visit: <https://yourfuture.sdbor.edu>, search by the position title, view the job announcement, and click on "apply for this job." This system will guide you through the electronic application form and requires the attachment of a cover letter, which should specifically address how the candidate meets the qualifications as outlined in the advertisement, Curriculum Vitae, and a reference page with the contact information for three

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professional references. Please contact SDSU Human Resources at (605) 688-4128 if you require assistance with this process.

Any offer of employment is contingent on the university's verification of credentials and other information required by law and/or university policies, including but not limited to, a criminal background check.

For questions on the position, please contact Dr. Johan Osorio, Search Chair, at (605) 688-5490 or [johan.osorio@sdstate.edu](mailto:johan.osorio@sdstate.edu).

South Dakota State University is a tobacco free environment.

South Dakota State University is committed to affirmative action, equal opportunity and the diversity of its faculty, staff and students. Women, minorities, veterans, and people with disabilities are encouraged to apply. Arrangements for accommodations required by disabilities can be made by emailing [HR@sdstate.edu](mailto:HR@sdstate.edu). SDSU prohibits discrimination on the basis of race, color, creed, religion, national origin, citizenship, ancestry, gender, marital status, pregnancy, sexual orientation, age, disability, veteran's status or any other protected class in the offering of all educational programs and employment opportunities. Individuals with concerns regarding discrimination should contact: Equal Opportunity Officer/Title IX Coordinator, Human Resources, Morrill Hall 100, SDSU, Brookings, SD 57007. Phone: (605) 688-4128.