



Veterinary Early Commitment Program for Students Interested in Food Supply Medicine
The Ohio State University Personal Reference Form

To the applicant:

Please complete the top section of this form (date, your name, name of the recommender, and whether s/he is a veterinarian. Incomplete forms will be returned. To waive your right to access this form, complete and sign the waiver section below. Deliver this form directly to a person who is familiar with your potential as a veterinary student. Return by June 30.

Date

Name of Applicant

Name of Recommender

Is Recommender a Veterinarian?

Yes ☐

No ☐

The Family Educational Rights and Privacy Act of 1974 as amended (PI 93-380), allows a candidate for admission, employment, or receipt of honors to waive his or her right of access to confidential letters or statements written on his or her behalf if the recommendation is used solely for the purposes of admission, employment, or the receipt of honors and if the candidate, upon request, is notified of the names of all persons making such recommendations on his or her behalf. The University does not require that you make such a waiver as a condition for admission or award of fellowship. However, under the legislation you have the option of signing such a waiver.

as follows: I hereby waive my right of access to this recommendation and any appropriate attachments which have been written by

Name of Recommender

Name

Date

Signature

Please print

This waiver is effective insofar as the recommendation is used solely for the purpose of admission.

Dear Referee:

You have been asked to participate in the selection process by providing a recommendation for a candidate. The Program Selection Committee knows how carefully you consider a candidate's qualifications before you agree to write a recommendation. Please recognize that your comments are weighed carefully in the committee's decision making process. Recommendation letters provide the committee with its greatest insight into the motivation, commitment, and dedication an applicant has towards the veterinary profession. These letters also provide us candid insight into whether you feel the candidate you are evaluating has the qualities desired in a future veterinarian. Your recommendation of only those candidates whom you know well and whose performance you have observed over time is greatly appreciated.

By use of a check mark or X, indicate your evaluation of the candidate for each category. In some categories you may wish to use more than one mark. Provide comments when elaboration is appropriate.

Again, thank you for your dedication to the identification and education of our next generation of veterinarians.

Initiative	Needs occasional prodding <input type="checkbox"/>	Does assigned work of own accord <input type="checkbox"/>	Completes suggested work <input type="checkbox"/>	Original, independent, imaginative <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Personal Appearance and Cleanliness	Below Average, please explain <input type="checkbox"/>	Occasionally below average, please explain <input type="checkbox"/>	Usually neat and clean <input type="checkbox"/>	Above average <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				

Punctuality	Usually late <input type="checkbox"/>	Frequently late <input type="checkbox"/>	Seldom late <input type="checkbox"/>	On time/arrives early <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Leadership	Satisfied to follow <input type="checkbox"/>	Occasionally a leader <input type="checkbox"/>	Frequently a leader <input type="checkbox"/>	Outstanding leader <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Career Interest in Veterinary Medicine	Casual interest <input type="checkbox"/>	Developed interest in last two years <input type="checkbox"/>	Interest evident more than two years <input type="checkbox"/>	Complete dedication <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Ability to Handle Animals	Below Average Small <input type="checkbox"/> Large	Average Small <input type="checkbox"/> Large	Exceptional ability Small <input type="checkbox"/> Large	Ability with other animals, please explain <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Verbal Facility	Below Average <input type="checkbox"/>	Moderately articulate <input type="checkbox"/>	Above average <input type="checkbox"/>	Articulate, clear, fluent <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Interpersonal Relationships/ Maturity	Below Average <input type="checkbox"/>	Average <input type="checkbox"/>	Above average <input type="checkbox"/>	Exceptionally mature <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Dependability and Reliability	Doubtful reliability, please explain <input type="checkbox"/>	Usually reliable, please explain <input type="checkbox"/>	Above average <input type="checkbox"/>	Unquestioned reliability <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				

General Motivation	Poorly motivated, loses interest easily <input type="checkbox"/>	Average <input type="checkbox"/>	Highly motivated, well focused <input type="checkbox"/>	Have not observed <input type="checkbox"/>	
	Comments				
Stress/Work Load Management	Manages stress/work load poorly <input type="checkbox"/>	Manages stress/work load marginally <input type="checkbox"/>	Average response to stress/work load <input type="checkbox"/>	Performs well under stress/heavy work load <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Adversity: Situations which have/had the potential to affect the applicant's life, i.e. injury, hardship, etc.	Has experienced less adversity than average <input type="checkbox"/>	Has experienced average levels of adversity <input type="checkbox"/>	Has experienced greater adversity than normal <input type="checkbox"/>	Has experienced extreme adversity <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Comments				
Judgement	Decisions are often poor <input type="checkbox"/>	Frequently demonstrates good judgement <input type="checkbox"/>	Consistently demonstrates good judgement <input type="checkbox"/>		Have not observed <input type="checkbox"/>
	Comments				
Potential for Contribution to Veterinary Profession in Food Animal Medicine.	Below Average <input type="checkbox"/>	Average <input type="checkbox"/>	Above average <input type="checkbox"/>	Far above average <input type="checkbox"/>	Have not observed <input type="checkbox"/>
	Most probable professional activity would be:				
	Comments				

Overall Suitability: In comparison to other candidates you have recommended, how would you rate this candidate's overall suitability to become a member of the veterinary profession?

Recommend Enthusiastically (Top 2%) <input type="checkbox"/>	Recommend with Confidence (Top 10%) <input type="checkbox"/>	Recommend (Top 50%) <input type="checkbox"/>	Recommend (Top 25%) <input type="checkbox"/>	Reservations <input type="checkbox"/>	Do Not Recommend (Bottom 25%) <input type="checkbox"/>
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Comments:

This space is provided to allow you to expand on any or all facets of your evaluation of the applicant. We especially appreciate comments on very low or very high ratings and the reasons or observations on which these appraisals are based. Please also provide any additional information that might assist us in giving this applicant fair considerations and an accurate evaluation. Please attach another sheet if you need additional space.

Note: Reference will be considered incomplete if this portion is left blank.

Please indicate in the space provided, the number of candidates you have evaluated in the past five years for the College of Veterinary Medicine at The Ohio State University

Please return by June 30 directly to:

Veterinary Early Commitment Program Coordinator
Attn: Sandra Dawkins
OSU CVM
127R VMAB
1900 Coffey Road
Columbus, Ohio 43210
dawkins.12@osu.edu

Signature

Name

Address

Title

Phone

e-mail

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